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6 July 1970

MEMORANDUM FOR: Director of Training

THROUGH : Chief, Operations School

SUBJECT : Course Report, CS Records II #10-70

(29 June -  
2 July)

Student Body

1. Eleven students attended the course. Their grades ranged from GS-06 through GS-09 (average, GS-08) and their length of service from one year through six years (average, 2.5 years). Five of the students were CTs who has just completed interim assignments in DDI/DDS; four of the remainder were from RID/Analysis; and the last two were from FE/ [REDACTED] and the office of DDP/Records Management.

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2. [REDACTED] audited portions of the course.

Course Conduct and Content

3. There were no changes in the content of the course. The holiday on 3 July made it necessary to run the course for four days full-time, instead of five days part-time.

Speakers

4. [REDACTED] C/CIOA, spoke in place of [REDACTED] who was on leave. This is [REDACTED] second appearance, and he acquitted himself very well.

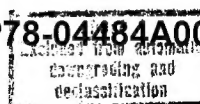
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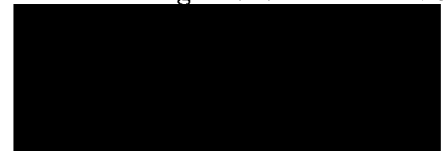
5. All other speakers were our regular representatives.

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Chief Instructor's Comments

7. This was an interesting class, for a number of reasons. The RID Analysts were very informed within the area of their speciality, but unused to research; the CTs were accustomed to research, but unfamiliar with the Records system. Each group interacted nicely with the other, and there were some good discussions.



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Chief, Instructor

Attachments

- A. Course Schedule
- B. Student Roster

Distribution

- Original - DTR
- 1 - DDP/TRO
- 2 - OS/ST